ATTOCK REFINERY LIMITED

NOTICE OF ANNUAL GENERAL MEETING

Notice is hereby given that the 36th Annual General Meeting of the Company will be held at **Attock House, Morgah, Rawalpindi on Tuesday, September 16, 2014 at 11:00 a.m.** to transact the following business:

ORDINARY BUSINESS:

1. To confirm the minutes of the thirty fifth (35th) Annual General Meeting held on September 27, 2013.
2. To receive, consider and approve the audited financial statements of the Company together with the Directors' and Auditor's Reports for the year ended June 30, 2014.
3. To appoint auditors for the year ending June 30, 2015 and fix their remuneration.
4. To transact such other business as may be placed before the meeting with the permission of the Chairman.

By Order of the Board

Saif

The Refinery,
Morgah, Rawalpindi
August 25, 2014

SAIF-UR-REHMAN MIRZA
Company Secretary

Notes:

PARTICIPATION IN THE ANNUAL GENERAL MEETING:

A member entitled to attend and vote at the meeting is entitled to appoint any other member as his/her proxy to attend and vote. Proxies in order to be effective must be received at the Registered Office of the Company, P.O. Refinery, Morgah, Rawalpindi-46600, Pakistan duly stamped and signed not less than 48 hours before the time of the meeting.

CDC Account Holders will further have to follow the under mentioned guidelines as laid down by the Securities & Exchange Commission of Pakistan:

A. FOR ATTENDING THE MEETING:

i. In case of individuals, the account holder or sub-account holder and/or the persons whose securities are in group account and their registration detail are uploaded as per the regulations, shall authenticate identity by showing their original Computerised National Identity Card (CNIC), or original passport at the time of attending the meeting.

ii. In case of corporate entities, the Board of Directors' resolution/power of attorney with specimen signature of the nominees shall be produced (unless it has been provided earlier) at the time of the meeting.

B. FOR APPOINTING PROXIES:

i. In case of individuals, the account holder or sub-account holders and/or the persons whose securities are in group account and their registration detail are uploaded as per the regulations, shall submit the proxy form as per the above requirements.

ii. Attested copies of CNIC or the passport of the beneficial owners and the proxy shall be furnished with the proxy form.

iii. The proxy shall produce his/her original CNIC or passport at the time of the meeting.

iv. In case of corporate entities, the Board of Directors' resolution/power of attorney with specimen signature of the person nominated to present and vote on behalf of the corporate entity, shall be submitted (unless it has been provided earlier) alongwith proxy form to the Company.

CLOSURE OF SHARE TRANSFER BOOKS:

Share Transfer Books of the Company will remain closed and no transfer of shares will be accepted for registration from September 10, 2014 to September 16, 2014 (both days inclusive). Transfers received in order at the Shares Department of M/s THK Associates (Pvt.) Limited, 2nd Floor, State Life Building No. 3, Dr. Ziauddin Ahmed Road, P. O. Box No. 8533, Karachi-75530 at the close of business on September 9, 2014 will be treated in time for the purpose of Annual General Meeting.

CHANGES IN ADDRESS:

Members are requested to promptly notify any change of address to the Company's Share Registrar.

AVAILABILITY OF AUDITED FINANCIAL STATEMENTS ON COMPANY'S WEBSITE:

The audited financial statements of the Company for the year ended June 30, 2014 have been made available on the Company's website www.arl.com.pk in addition to annual and quarterly financial statements for the prior year.