

B.R.R. Guardian Modaraba
(An Islamic Financial Institution)
Managed by B.R.R. Investment (Private) Limited

**NOTICE OF ANNUAL REVIEW MEETING (ARM -XVII)
OF B.R.R.GUARDIAN MODARABA**

The Board of Directors of B.R.R. Investment (Pvt) Ltd, Manager of B.R.R Guardian Modaraba (BRRGM) in their meeting held on September 30, 2016 has declared cash dividend @ Re. 0.27 per Modaraba Certificate for the year ended June 30, 2016.

To determine the names of Certificate-Holders entitled to receive dividend and to attend the Annual Review Meeting, the Certificate Transfer Books of the Modaraba will be closed from October 25, 2016 to October 31, 2016 (both days inclusive) the Transfers received at the Registrar Office, F.D. Registrar Services (SMC-Pvt.) Ltd at 1705, 17th Floor, Saima Trade Towers A, I.I. Chundrigar Road Karachi (Registrar Office), before the close of business hours on October 24, 2016 will be treated in time for the purpose of above entitlement to the transferees. Further, the Certificate-Holders are advised to notify to the Registrar Office of any change in their addresses.

The ARM-XVII of Certificate-Holders of BRRGM will be held on Monday October 31, 2016 at 5:30 p.m.at First Floor, BRR Tower, Hassan Ali Street, off: I.I Chundrigar Road Karachi, 74000

Place Karachi
October 7, 2016

By Order of the Board
Tahir Mehmood
Company Secretary

REQUEST TO CERTIFICATE-HOLDERS

Pursuant to the directives of the Securities and Exchange Commission of Pakistan (SECP) CNIC number of Modaraba Certificate-Holders has become mandatory to be mentioned on Dividend Warrant. Therefore, all those physical Modaraba Certificate-Holders not yet submitted their CNIC are hereby requested to immediately send valid copy of CNIC at above mentioned address of Registrar Office.

In order to comply with the directives of SECP vide their SRO 831(1)/2012 dated July 5, 2012 the Registrar Office may withhold the dispatch of Dividend Warrant under Section 251(2) (a) of the Companies Ordinance, 1984 of those Certificate-Holders who fails to submit the copy of CNIC before the close of book of Certificate-Holders for entitlement of dividend as for the year ended June 30, 2016 announced by the Board of Directors in their meeting held on September 30, 2016.

New Tax Implications on dividends

Increased Tax Rates on Filers/ Non-Filers

Through the Finance Act, 2016, enhanced rate of withholding tax on dividend amount has been prescribed in the Income Tax Ordinance, 2001, (Ordinance). New tax rates are as under:

- a) For Filers of Income Tax return 12.5%
- b) For Non-Filers of Income Tax return 20%

A 'filer' is a taxpayer, whose name appears in the Active Taxpayers List (ATL) issued by FBR, from time to time, whereas 'non-filer' is a person other than a 'filer'. FBR has uploaded an ATL on its web-site, which can be accessed at [http:// fbr.gov.pk](http://fbr.gov.pk).

The Modaraba will check each certificate holder's status on the latest ATL available at the first day of Book Closure and, if the certificate holder's name does not appear on the ATL, the increased rate of withholding tax at 20% would be applied. In case of 'filer', withholding tax rate of 12.5% will be applicable

The corporate certificate holders having CDC accounts are required to have their NTN updated with their respective participants, whereas corporate physical certificate holders should send a copy of their NTN certificate to our Registrar Office, mentioning their Folio No. and the name of the Company.

Taxation for Joint Certificate holders

The FBR has clarified that where the certificates are held in joint accounts/ names, each account/ joint holder will be treated individually as either a filer or a non-filer and tax will be deducted according to his/her certificate holding. The certificate holders, are having joint certificate holding status, are requested to kindly intimate their joint certificate holding proportions to the Registrar Office of the Modaraba as mentioned above latest by October 24, 2016 in the following format:

Folio/ CDC A/c No.	Name of Certificate Holders (principle/ joint holders)	No. of Certificates or percentage (Proportion)	CNIC No.	Signature

If the certificate holding proportion is not advised or determined, each joint certificate holder will be assumed to hold equal proportion of certificates and deduction of withholding tax will be made accordingly.

Requirement of Valid Tax Exemption Certificate for Claiming Exemption from Withholding Tax

As per FBR Circulars C.No.1(29)WHT/2006 dated June 30, 2010 and C. No. 1(43)DG(WHT)/2008-VoI.II-66417-R dated May 12, 2015, the valid exemption certificate is mandatory to claim exemption of withholding tax U/S 150 of the Income Tax Ordinance 2001 (tax on dividend amount) where the statutory exemption under Clause 47B of Part-IV of Second Schedule is available. The certificate holders who fall in the category mentioned in above clause and want to avail exemption U/S 150 of the Ordinance, must provide valid Tax Exemption Certificate to our Registrars Office before book closure otherwise tax will be deducted on dividend as per applicable rates.

Transmission of Annual Accounts

To give effect of SRO 470(1)/2016 dated May 31, 2016 of the SECP certificate holders' approval is being sought to allow the Modaraba to circulate its Annual Report through CD/DVD/USB to all members. The Modaraba however shall place on its website a Standard Request Form to enable intimation to the Modaraba by those members who require hard copy of the Annual Report instead of through CD/DVD/USB. In this regard, the following resolutions are proposed to be passed as Ordinary Resolutions.

RESOLVED that the Modaraba may transmit the annual balance sheet and profit and loss account, auditors report and directors report, to its members through CD/DVD/USB instead of hard copy at their registered addresses.

FURTHER RESOLVED THAT the Standard Request Form be and is hereby placed on Modaraba's website for the purpose of communication of the requisition of annual audited accounts through hard copy.