

**FAUJI FERTILIZER COMPANY LIMITED**

(HEAD OFFICE)
Secretariat



Ref. No. 5.8/S/FFC

25 November 2013

Chief Executive & Managing Director
All Directors (Individually)
All Executives of FFC

Subject: **Compliance with Code of Corporate Governance**

Dear Sir,

1. As per Code of Corporate Governance 2012 the aggregate number of shares of listed company held by its Directors including CEO their spouses & minor children (name-wise details) and executives are required to be disclosed in the **Directors' Report to the Shareholders**. In order to comply with this requirement, you are requested to intimate the undersigned by **January 06, 2014** regarding the number of aggregate shares of FFC held on **December 31, 2013**.

2. Further, where any Director, CEO or Executive of a listed company or their spouses sell, buy or transact, whether directly or indirectly, in shares of the listed company of which he is a Director, CEO or Executive, as the case may be, he shall immediately notify in writing to the Company Secretary of such transaction within four days of affecting the transaction for presenting the same at the subsequent Board of Directors meeting, onward communication to stock exchanges and record as per following format:-

- Written record of the price, number of shares and date etc.
- Particulars of the persons from whom purchased / acquired.
- Form of share certificates (i.e. whether physical or electronic within the Central Depository System) and nature of transaction.
- Any other related information.

3. Moreover, no Director, CEO or Executive shall, directly or indirectly, deal in the shares of the Company in any manner during the closed period as determined by the Company prior to the announcement of interim/final results and any business decision, which may affect the market price of its shares.

4. Your cooperation in complying with these requirements is requested, please.

Best regards

cc: Karachi Stock Exchange Limited, Karachi
Lahore Stock Exchange Limited, Lahore
Islamabad Stock Exchange Limited, Islamabad

Brig Sher Shah (Retd)
Company Secretary