



Estd : 1942

Habib Insurance Company Limited

Head Office : Habib Square, M. A. Jinnah Road, P.O. Box # 5217, Karachi.
Tel : 32424211, 32421882, 32420516, 32424030, 38 & 39
U.A.N. : 111-030303 Fax : (92-21) 32421600

April 17, 2017

The General Manager
Pakistan Stock Exchange Limited
Stock Exchange Road
Karachi

Dear Sir,

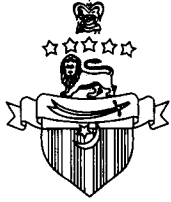
Re: Notice of Extra Ordinary General Meeting

We are enclosing herewith notice of the Extra Ordinary General Meeting of our Company to be held on May 10, 2017.

Thanking you

Yours faithfully

Murtaza Hussain
Chief Financial Officer
& Company Secretary



Habib Insurance Company Limited

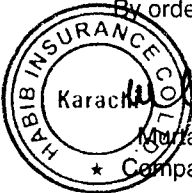
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Notice of Extra Ordinary General Meeting

NOTICE is hereby given that the Extra Ordinary General Meeting of the Shareholders of the Company will be held at The Institute of Chartered Accountants of Pakistan, Kehkashan, Clifton, Karachi, on Wednesday, May 10, 2017 at 11:30 a.m. to transact the following business:

To elect seven Directors as fixed by the Board of Directors in their meeting held on March 27, 2017, for the next term of three years commencing from May 10, 2017, in accordance with the provisions of the Companies Ordinance, 1984. The retiring Directors are Messrs. Rafiq M. Habib, Ali Raza D. Habib, Abbas D. Habib, Mansoor G. Habib, Mohamedali R. Habib, Aun Mohammad A. Habib & Ali Fadoo.

By order of the Board

Muftaza Hussain
Company Secretary

Karachi: March 27, 2017

Notes:

1. The share transfer books of the Company will remain closed from Thursday, May 04, 2017 to Wednesday, May 10, 2017 (both days inclusive).
2. A member entitled to attend and vote at this meeting is entitled to appoint another member of the Company as his/ her proxy to attend and vote on his/ her behalf. Proxy form, in order to be effective, must be received at the Registered Office of the Company duly stamped and signed not less than 48 hours before the meeting.
3. The CDC account/ sub account holders are requested to bring with them their Computerised National ID Cards along with the Participant(s) ID number and their account numbers at the time of attending the EOGM in order to facilitate identification of the respective shareholders. In case of corporate entity, the Board of Directors Resolution/ Power of Attorney with specimen signatures be produced at the time of meeting.
4. Members are requested to promptly communicate any change in their address to our Share Registrar, M/s. Central Depository Company of Pakistan Limited.
5. **Consent for video conference facility**

For this Extra Ordinary General Meeting, under following conditions, Members can also avail video conference facility at Karachi.

If the Company receives consent from members holding in aggregate 10% or more shareholding residing at a geographical location, to participate in the meeting through video conference at least 10 days prior to date of meeting, the Company will arrange video conference facility in that city subject to availability of such facility in that city.

The Company will intimate members regarding venue of video conference facility 5 days before the date of Extra Ordinary General Meeting along with complete information necessary to enable them to access such facility.

Habib Insurance Company Limited

In this regard, members who wish to participate through video conference facility at Karachi should send a duly signed request as per following format to the registered address of the Company at least 10 days before the date of General Meeting.

I/We, _____ of _____ being a member of Habib Insurance Company Limited, holder of _____ ordinary share(s) as per register Folio No./ CDC Sub-Account No.: _____ hereby opt for video conference facility at Karachi. _____ Signature of Member

For any query / clarification / information, the shareholder may contact the Share Registrar at the following address:

M/s. Central Depository Company of Pakistan Limited
CDC House, 99-B, Block-B
SMCHS, Main Shahrah-e-Faisal
Karachi-74400

