

**MATCO FOODS LIMITED**

L-24/1, Block 21, Federal 'B' Industrial Area
Karachi-75950, Pakistan
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February 20th 2018

Mr. Muhammad Ghufraan

Deputy General Manager- Operations
Pakistan Stock Exchange
Stock Exchange Building
Stock Exchange Road
Off I.I Chundrigar Road
Karachi.

BOARD MEETING

Dear Sir,

This is to inform you that a meeting of the Board of Directors of Matco Foods Limited will be held on Tuesday, February 27th, 2018 at 11:30am at The Registered Office Of the Company at L-24/1, Block 21, Federal 'B' Industrial Area, Karachi-75950, Pakistan to transact the following business:

- 1- To confirm minutes of the previous Board Meeting.
- 2- To consider & approve the Financial Statements (un-audited) of the company for the Half year ended December 31st 2017.

Any other business with the permission of the chair.

The Company has determined/declared the "Closed Period" From February 20th 2018 To February 27th 2018 as required in chapter 5 of the Rule Book under clause 5.19.15 of the code of corporate governance. Accordingly no Director, Chief Executive Officer Or Executive Shall directly or indirectly, deal in the shares of the company in any manner during the Closed Period.

You are requested, kindly inform the members of the Pakistan Stock Exchange (PSX) accordingly.

Thanking You,
Your's Sincerely

Company Secretary

