



**PHILIP MORRIS
(PAKISTAN) LIMITED**
(Formerly Latakia Tobacco Company Ltd.)

NOTICE OF ANNUAL GENERAL MEETING

NOTICE IS HEREBY GIVEN that the 51st Annual General Meeting of PHILIP MORRIS (PAKISTAN) LIMITED will be held on Tuesday, April 21, 2020 at 3:00 p.m. via video-link.

Due to the Corona Virus (COVID-19) pandemic, Commissioner Karachi Division through Notification No. CK/Home.Br./Misc/2020-159 dated March 14, 2020 has put a ban on all public gatherings and has closed all the venues including hotels available for such purposes.

Further, in accordance with the directives given by the Securities and Exchange Commission of Pakistan vide their Circular No. EMD/MISC/82/2012 dated March 17, 2020, the shareholders may constitute their attendance at AGM as few people are possible through proxies.

To ensure the health and safety of our Shareholders we will be holding this year's Annual General Meeting via video-link. Shareholders can download the application /software through <https://zoom.us/download> and login via video-link by giving their email ID and password to participate in the AGM proceedings to transact the following business:

ORDINARY BUSINESS

1. To receive, consider and adopt the audited financial statements for the year ended December 31, 2019 together with the Directors' and Auditor's Report thereon.
2. To appoint auditor and fix their remuneration.

The retiring auditor M/s. A. F. Ferguson & Co. Chartered Accountants has given their consent to act as auditor of the company for the year ending December 31, 2020.

By Order of the Board

MUSTAFA KAMAL ZUBERI
Company Secretary

Karachi: Tuesday, March 31, 2020

NOTES:

1. The shareholders can attend the meeting and provide their comments / suggestions along with attendance for the proposed agenda items of the AGM on WhatsApp Number 03218200864 and email PMPKFinancialReporting.team@pmi.com one hour before the meeting schedule in order to register their attendance.
2. The share transfer books of the Company will remain closed from April 12, 2020 to April 21, 2020 (both days inclusive). Transfer received in order at the Office of the Company's share Registrar, CDC Share Registrar Services Limited., CDC House, 99-B, Block B, S.M.C.H.S., Main Shahra-e-Faisal, Karachi - 74400 up to April 11, 2020 will be considered in time to be eligible to attend the meeting.
3. A member entitled to attend and vote at the AGM may appoint another member as his / her proxy to attend, speak and vote. In case of corporate entity, the Board of Directors' Resolution / Power of Attorney with specimen signatures shall be submitted with the proxy form to the Company.
4. Forms of proxy to be valid must be received at the Share Registrar's office not later than 48 hours before the time of the meeting.
5. Member are requested to notify the Share Registrar of the Company promptly of any change in their addresses.
6. Members who have not yet submitted photocopy of their CNIC and information relating to Dividend Mandate, Email ID and Cell number to the Company's Registrar are requested to send the same at the earliest.
7. A form of proxy is enclosed herewith.

Philip Morris (Pakistan) Limited

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