EXTRA ORDINARY GENERAL MEETING

Notice is hereby given that Extra Ordinary General Meeting of the Shareholders of **Premium Textile Mills Limited** will be held on Thursday **11th February, 2021** at 03:30.p.m. at its registered office 1st Floor, Haji Adam Chambers, Altaf Hussain Road, New Challi, Karachi, to transact the following business:

1- To confirm the minutes of 33rd Annual General Meeting held on 28th October, 2020.

2- To elect seven Directors of the Company in accordance with the provision of section 159 of the Companies Act 2017 for the period of three years commencing from February 11,2021.

The retiring Directors are:

i. Mr. Abdul Kader Haji Adam
ii. Mr. Mohammed Yasin Siddik
iii. Mr. Mohammed Aslam
iv. Mr. Mohammed Ali Jaliawala
v. Mr. Mohammed Tufail
vi. Mr. Mohammed Khizer Yousuf
vii. Mr.Tanzeel Abdul Sattar (NIT Nominee)

The Board of Directors has fixed the number of Directors at seven (7). All the retiring Directors are eligible for re-election. Meanwhile the existing Board shall continue to perform their function till that date.

3- To transact any other ordinary business with the permission of Chair.

By order of the Board of Directors

Yasin Siddik

YASIN SIDDIK

Karachi: 21st January, 2021

CORONAVIRUS CONTINGENCY PLANNING FOR EXTRA ORDINARY GENERAL MEETING OF PREMIUM TEXTILE MILLS LIMITED

Participation in the meeting through online facilities:

In wake of the prevalent COVID-19 pandemic situation and in the light of the relevant guidelines issued by the Securities and Exchange Commission of Pakistan (SECP) vide their circular No.5 of 2020 dated: March 17, 2020 which have been extended up to October 31, 2020 vide their another circular No.25, 2020.

PREMIUM TEXTILE MILLS LIMITED

The shareholders of PTML are encouraged to participate in the EOGM through electronic means as offered by the Company and get themselves registered with Company's Share Registrar i.e. M/s. FD Registrar Services (SMC-Pvt) Ltd.at least 48 hours before the meeting time of EOGM at fdregistrar@yahoo.com.

The shareholders will be able to login and participate in the EOGM proceedings through their smart phones or computer devices from their homes or any convenient location after completing all the required formalities for verification and identification of the shareholders.

The login facility will be opened at 03:00 p.m. on February 11, 2021 enabling the participants to join the proceedings which will be started at 03:30 p.m. sharp.
The shareholders are requested to provide the information as per the below format. The details of the video link will be sent to the shareholders on the email address provided in the below table:

S.No.	Name of Shareholder	CNIC Number	Folio/CDS AC Number	Cell Number	Email Address

Shareholders may send their queries, comments and suggestions relating to the proposed agenda items of the EOGM of the Company at least two working days before the EOGM, at fdregistrar@yahoo.com or Whatsapp or SMS on Cell No.0300-2450300(timing 9:00 a.m-6:00 p.m.). Shareholders are required to mention their full name, CNIC number and Folio/CDS number for the purpose.

NOTES:

1. **Closure of Share Transfer Books**
   i- The Share Transfer Books of the Company will remain closed from 4th February 2021 to 11th February 2021 (both days inclusive), when no transfers of shares will be accepted for registration. Transfer received in order at the office of Share Registrar, F.D.Registrar Services (SMC-Pvt) Ltd., 17th Floor, Saima Trade Tower-A.I.I.Chundrigar Road, Karachi by the close of business on 4th February, 2021 will be considered in time to determine the above mentioned entitlement to the transferee and to attend and vote at the meeting.
   ii- A member entitled to attend and vote at the Extra Ordinary General Meeting may appoint a proxy to attend and vote on his / her behalf. A proxy need not be a member of the company. Instrument of appointing proxy and the power of attorney or other authority under which it is signed or a certified copy of the power or authority must be submitted at the Registered Office of the Company at least 48 hours before the time of the Meeting.
2. **Attending the Meeting**
   i- Any individual Beneficial Owner of CDC, entitled to attend and vote at this meeting, must bring his/her Original CNIC or Passport to prove his/her identity and in case of Proxy must enclose additionally an attested copy of his/her CNIC or Passport.
   ii- In case of corporate entity. The Board of Directors' resolution/power of attorney with specimen signature of the nominee shall be produced (unless it has been provided earlier) at the time of the meeting.

3. **For appointing proxies:**
   i- In case of individuals, the account holder or sub-account holder and/or the person whose securities are in group account and their registration details are uploaded as per the Regulations, shall submit the proxy form as per the above requirement.
   ii- The proxy form shall be witnessed by two persons whose names, addresses and CNIC numbers shall be mentioned on the form.
   iii- Certified copies of CNIC or the passport of the beneficial owners and the proxy shall be furnished with the proxy form.
   iv- In case of corporate entity, the Board of Directors' resolution/power of attorney with specimen signature shall be submitted (unless it has been provided earlier) along with proxy form to the Company.