

## **Notice of Extra Ordinary General Meeting**

Notice is hereby given that an Extra Ordinary General Meeting of the shareholders of Siemens (Pakistan) Engineering Company Limited will be held on **Monday, November 30, 2015 at 10:00 a.m.** at B-72, Estate Avenue, S.I.T.E., Karachi to transact the following ordinary business:

1. To confirm the minutes of the Extra Ordinary general meeting held on April 27, 2015.
2. To elect seven (7) Directors of the Company
3. To discuss any other business with the permission of the Chair.

**By order of the Board of Directors**



**Abdul Mannan Majid**  
Company Secretary

**Karachi; November 2, 2015**

### **Notes:**

1. The names of the retiring Directors are as follows:

- |                                  |                                    |
|----------------------------------|------------------------------------|
| i) Mr. Bernhard Wilhelm Niessing | ii) Mr. Sebastian Andreas Brachert |
| iii) Mr. Udo Wilhelm Niehage     | iv) Mr. Marco Jochen Schiffer      |
| v) Mr. Helmut Steidle            | vi) Mr. Manzoor Ahmed              |
| vii) Mr. Naeemuddin Khan         |                                    |

Board of Directors has fixed the number of Directors to be elected in this meeting is seven (7).

2. Every person seeking to contest election to the office of the Director of the company must file with the company (at its Registered Office) a notice of his intention to offer himself for election together with detailed profile and contact address by November 16, 2015.
3. The Share Transfer Books of the company will remain closed from November 23, 2015 to November 30, 2015 (both days inclusive). Transfers received at Company's Share Registrar M/s THK Associates (Pvt.) Limited, 2nd Floor, State Life Building-3, Dr. Ziauddin Ahmed Road, Karachi-75530 by the close of business on November 20, 2015 will be considered in time.
4. A member entitled to attend and vote at this meeting will be required to present his/her original Computerised National Identity Card (CNIC) and a member may appoint another member only as his/her proxy to attend and vote on his/her behalf.
5. Duly completed Proxy forms in order to be valid must be received at the Registered Office of the Company not less than 48 hours before the time of meeting. A member shall not be entitled to appoint more than one proxy.

Siemens (Pakistan) Engg. Co. Ltd.  
Corporate Secretariat  
Head: Abdul Mannan Majid

|                                   |                                   |
|-----------------------------------|-----------------------------------|
| Postal address:                   | Office address:                   |
| Siemens (Pakistan) Engg. Co. Ltd. | Siemens (Pakistan) Engg. Co. Ltd. |
| B-72, Estate Avenue,              | B-72, Estate Avenue,              |
| S.I.T.E., Karachi                 | S.I.T.E., Karachi.                |
| Karachi - 75700                   | Tel: 92(21) 32574910-9            |

Siemens (Pakistan) Engg. Co. Ltd., MD & CEO: Helmut von Struve; CFO: Murtaza Abbas ; Company Secretary: Abdul Mannan Majid  
CUIN. Reg. No. 0000617; Reg. Address: B-72, Estate Avenue, S.I.T.E., Karachi.

6. CDC account holders will further have to follow the under mentioned guidelines as laid down in Circular No.1 dated January 26, 2000 issued by the Securities and Exchange Commission of Pakistan.

**For Attending the Shareholders' Meeting:**

- i) In case of individuals, the account holder or sub-account holder and/or the person, whose securities are in group account and their registration details are uploaded as per the regulations, shall authenticate his/her identity by showing his/her original Computerized National Identity Card (CNIC) or original passport at the time of attending the meeting.
- ii) The shareholders registered on CDC are also requested to bring their particulars, I.D. numbers and account numbers in CDS.
- iii) In case of a corporate entity the Board of Directors' resolution/Power of Attorney with specimen signature of the nominee shall be produced (unless it has been provided earlier) at the time of meeting.

**For Appointment of Proxies:**

- i) In case of individual, the account holder or sub-account holder and/or the person whose securities are in group account and their registration details are uploaded as per the regulations, shall submit the proxy form as per requirement notified by the company.
- ii) The proxy form shall be witnessed by two persons whose names, addresses and CNIC numbers shall be mentioned on the form.
- iii) Attested copies of CNIC or the passport of the beneficial owners and the proxy shall be furnished with the proxy form.
- iv) The proxy shall produce his/her original CNIC or original passport at the time of meeting.
- v) Corporate entities shall submit the Board of Directors resolution/Power of Attorney with specimen signature along with proxy form.

For any query/clarification, shareholders may contact our Share Registrar at the following address:

**THK Associates (Pvt) Ltd**  
**2<sup>nd</sup> Floor, State Life Building No.3**  
**Dr. Ziauddin Ahmed Road**  
**Karachi-7553**

**Telephone No: 021-111-000-322**  
**021-35682241**  
**E-Mail: Masood\_ahmed@thk.com.pk**  
**Contact Person: Mr. Masood Ahmed**