ZIL LIMITED

Notice of 62nd Annual General Meeting

NOTICE IS HEREBY GIVEN that the Sixty-second Annual General Meeting of ZIL Limited will be held on **Wednesday, April 20, 2022 at 09:00 am.** at Pakistan Society for Training & Development (PSTD), Plot No. TC-3, 34th Street, Khayaban-e-Sehar, Phase - V (Extension), DHA, Karachi, Pakistan to transact the following business:

ORDINARY BUSINESS:

1. To confirm the minutes of the last Annual General Meeting held on Wednesday, March 31, 2021.
2. To receive, consider and approve the Audited Financial Statements of the Company together with the Directors' and Auditors' report thereon for the year ended December 31, 2021.
3. To appoint Auditors of the Company and fix their remuneration.

By the order of the board

Muhammad Shahid
Company Secretary

Karachi: March 24, 2022

NOTES:

1. The Share Transfer Books of the Company will remain closed from March 14, 2022 to March 20, 2022 (both days inclusive) for the purpose of holding Annual General meeting.
2. A member entitled to attend and vote at the general meeting may appoint a person/representative as proxy to attend and vote in place of member at the meeting. Proxies in order to be effective must be received at the Registered Office of the Company not later than forty eight (48) hours before the time of holding the meeting and no account shall be taken of any part of the day that is not a working day. A member shall not be entitled to appoint more than one proxy.
3. Any individual Beneficial Owner of CDC entitled to vote at this meeting, must bring his / her original Computerized National Identity Card (CNIC) to prove identity and incase of proxy a copy of shareholders' attested CNIC must be attached with the proxy form. Representatives of corporate members should bring the usual documents required for such purpose.
4. The CDC/sub account holders are required to follow the guidelines as laid down by Securities & Exchange Commission of Pakistan contained in Circular No.1 of 2000.

ZIL Limited

Ground Floor, Bahria Complex III, M. T. Khan Road, P.O. Box 8840, Karachi 74000, Pakistan.
Tel: +9221-35630251-60 Fax: 9221-35630266. Website: www.zil.com.pk
Factory : Link Hali Road, P. O. Box 365, Hyderabad 71000. Phone: +9222-2111034-35 Fax: +9222-2111036

5. Members are requested to notify the change in their addresses, if any, immediately to the Share Registrar of the company, M/s. THK Associates (PVT) Ltd. Plot No.32, Jami Commercial Street 2, DHA, Phase -VII, Karachi.

SPECIAL NOTE TO THE SHAREHOLDERS:

6. **PAYMENT OF CASH DIVIDEND THROUGH ELECTRONIC MODE (MANDATORY):**

   Under the provisions of Section 242 of the Companies Act, 2017, it is mandatory for a listed company to pay cash dividend to its shareholders only through electronic mode directly into bank account designated by the entitled shareholders. In order to receive future cash dividend directly into respective bank account, shareholders are requested to fill in ELECTRONIC CREDIT MANDATE FORM available at Company's website and dispatch/submit it duly signed along with a copy of CNIC to the Share Registrar of the Company in case of physical shares. In case of shares held in CDC then form must be submitted directly to shareholder's broker/participant/ CDC account services.

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